



# TERMINAL HANDLING CHARGES

SWISSPORT CARGO SERVICES

**DEUTSCHLAND GMBH**

**EFFECTIVE FROM 1<sup>ST</sup> April 2024**

Halifax Avenue B402  
77836 Rheinmünster

Station:  
Karlsruhe/Baden-Baden - FKB

SITA: STRCS8X  
RA No: DE/RA/00113-15  
NCTS: DE3287653:0010

# GENERAL SERVICES

0. AIRFREIGHT HANDLING (EXPORT AND IMPORT)					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
0001	physical Freight Handling	per kg Minimum per AWB	0,17 45,00		
0002	Documentation Freight Handling	Per kg Minimum per AWB	0,10 45,00		
0003	BUP Freight Handling	per BUP	97,20		
0004	Express Handling surcharge Delivery/Acceptance after cut-off and loaded on booked flight/truck	per kg Minimum per AWB	0,06 45,00		
0006	EAF Early Acceptance Fee Gen. and DG freight delivery > 24 hrs. before LAT BUP units delivery > 12 hrs. Before LAT	per kg Minimum Minimum	0,11 35,00 60,00		Y

1. PERSONNEL					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
1001	Warehouse Staff*	per 15 min or part thereof	30,00		
1002	Office Staff*	per 15 min or part thereof	30,00		
1003	Shift Leader*	per 15 min or part thereof	45,00		

\*Night Surcharge 8pm-6am 25%

\* Saturday, Sunday and Public Holiday Surcharge 50%

2. EQUIPMENT					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
2006	Forklift up to 3t*	per 15 min or part thereof	37,65		

\*including labour

# WAREHOUSE SERVICES

3. WAREHOUSE					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
3001	Labelling	per piece without label Minimum	2,40 21,10		
3002	Labelling DG and Pharma	per piece without label Minimum	2,70 21,10		
3003	Repackaging	per 15 min and person* * plus consumable material	17,70		
3004	Damage report (incl. photo documentation)	per report / AWB	49,00		
3006	Re-lash of BUP	per ULD	30,80		
3007	Build up and break down up to 5 Pallet Stack Build up and break down from 6 Pallet Stack	per Stack per Stack	70,00 140,00		
3009	Palletising import shipments		on request		
3011	Weighing	per kg Minimum per AWB	0,06 19,90		
3013	Measuring	per piece Minimum per AWB	3,10 18,25		
3014	Photo documentation	per AWB	34,20		
3015	Refuse removal (Packaging material)	Minimum per event	on request 68,50		
3016	Deconsolidation of consol-shipments	per kg Minimum per MAWB	0,12 28,50		
3022	Security control X-ray	per kg Minimum per AWB	0,11 40,00		
3023	Security Controls ETD	per piece Minimum per AWB	8,00 40,00		
3026	Security controls by Hand search Visual Check	per piece	39,80		
3028	Security controls motor vehicle	per motor vehicle	91,10		
3029	Electricity supply to Envirotainers	per container / day	19,40		
3030	Changing batteries	per container	18,30		
3034	Return of Checked-In freight	per kg Minimum per AWB	0,17 44,30		
3035	Transport/ Transfer	per Transport	43,30		
3036	ULD freight/BUP build up	per kg* Minimum per ULD (LD)* Minimum per ULD (MD)* *plus consumable material	0,12 164,00 244,00		
3039	Preparation of empty containers/pallets	per ULD	6,75		
3042	Acceptance check temperature-controlled units (Envirotainer)	per container	28,50		
3043	HUM fee (coffin)	per AWB	114,00		
3044	HUM fee (urn)	per AWB	73,85		

# STORAGE

4. STORAGE FEES					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
4001	Storage fee Import after free storage time Shipments are free of charge for 24 hours from midnight on day of arrival.	per 100 charg kg or part thereof / day Minimum / day	3,42 8,45		Y
4003	Storage fee Import (Storage as of the 2 <sup>nd</sup> chargeable day) Shipments are free of charge for 24 hours from midnight on day of arrival.	per 100 charg kg or part thereof / day Minimum / day	4,80 9,90		Y
4004	Storage fee Import (Storage as of the 3 <sup>rd</sup> chargeable day) Shipments are free of charge for 24 hours from midnight on day of arrival.	per 100 charg kg or part thereof / day Minimum / day	6,17 11,10		Y
4005	Storage fee Import (Storage as of the 4 <sup>th</sup> chargeable day) Shipments are free of charge for 24 hours from midnight on day of arrival.	per 100 charg kg or part thereof / day Minimum / day	7,54 12,60		Y
4006	DG Import custody Shipments are free of charge for 24 hours from midnight on day of arrival. From the second respectively third & fourth day the positions 4003; 4004 & 4005 are valid.	per 100 charg kg or part thereof / day Minimum / day	4,33 8,90		Y
4013	Storage fee HUM (coffin)	per AWB / day	119,00		
4015	Intermediary storage/NRTG	per kg / day Minimum / day	0,09 11,60		
4016	Re-storage (Place shipments back into storage)	per AWB / day Minimum	0,17 44,30		
4017	Storage fee HUM (urn) Storage HUM Import and Export 24 hours free of charge	per kg Minimum per AWB	76,40		
4018	ULD storage	per container / day	11,40		
4019	Order picking		on request		
4021	Storage fee Export after free storage time Export shipments are free of charge for 24 hours from midnight on the day of storage	per 100 charg kg or part thereof / day Minimum / day	3,11 7,65		
4023	Storage fee Export (Storage as of the 3 <sup>rd</sup> day) Export shipments are free of charge for 24 hours from midnight on the day of storage	per 100 charg kg or part thereof / day Minimum / day	4,33 8,90		
4024	Storage fee Export (Storage as of the 6 <sup>th</sup> day) Export shipments are free of charge for 24 hours from midnight on the day of storage	per 100 charg kg or part thereof / day Minimum / day	5,60 10,15		
4026	DG Export custody Export shipments are free of charge for 24 hours from the point of storage	per 100 charg kg or part thereof / day Minimum / day	4,33 8,90		
<p>Import shipments are free of charge for 24 hours from midnight on day of arrival. Export shipments are free of charge for 24 hours from midnight on the day of storage. Special storage is chargeable from the point of storage. - excl. DG Saturday, Sunday and Public Holidays within the free storage period are not calculated. (Special storage excepted)</p> <p><b>Calculation of Import &amp; Export storage charges</b></p> <p>Storage charges are calculated on the chargeable weight applicable to each Airwaybill. This will apply to all cargo types and has been introduced to reflect the volumetric space physically utilised within the Swissport facility, whilst cargo is stored awaiting collection.</p>					

## 5. OFFICE IMPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
5001	HAWB-entry in ATLAS (documentation)	per HAWB Minimum	4,70 15,80		Y
5004	ATLAS input / deconsolidated shipments agent (on account)	per MAWB / HAWB	22,90		Y
5005	ATLAS input / deconsolidated shipments private customers (cash)	per MAWB / HAWB	31,50		Y
5009	Disposal change ATLAS	per event	15,40		Y
5012	CC Fees	per event Minimum	10% 32,00		Y
5016	Duplicate of import customs control document	per event	12,55		Y
5017	ICS input incl. MRN	per AWB	111,67		Y
5021	Community goods (EU) clearance agents	per AWB	22,90		Y
5022	Community goods (EU) clearance private customers	per AWB	31,50		Y
5025	Request for Bank release	per release	61,50		Y
5029	Missing Import FFM	per document / flight	35,00	Y	

## 6. OFFICE EXPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
6002	print eAWB	per black & white copy	13,10		
6003	print eAWB or Shipper's declaration	per colour copy	25,65		
6006	Paper AWB handling surcharge	per AWB	7,70	Y	
6011	Issue of ADR document	per UN / Rn. No. Minimum	13,15 63,85	Y	
6012	Captain's Notification (NOTOC) (Charter flights)	per position Minimum	6,00 63,80	Y	
6013	Issue CMR	per CMR	45,60	Y	
6015	Express document clearance	per AWB (additional charge)	33,95		
6023	DG Handling fee Check / Re-Check incl. Dry Ice Check	per AWB	172,00		
6025	DG Handling fee Check / Re-Check non-DG	per AWB	86,00		
6026	Lithium battery DG handling fee Check / Re-Check	per AWB	86,00		
6027	DG Handling fee Check / Re-Check	per piece	5,95		
6033	Missing Export FBL	per Shipment	6,50	Y	
6034	FWB / HAWB Data Input / correction	per AWB / HAWB	18,40	Y	
6035	OCI Data transmission (for example China) / correction	per AWB	7,00	Y	

## 7. CUSTOMS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
7002	Destruction of goods under customs supervision		on request		
7003	T1 Issue	per document	100,00		
7004	T1 Import presentation	Per document	50,00		
7005	Admission to (Customs) Custody	per action	92,00		
7006	Customs inspection import / export	per hour or part thereof	96,80		
7007	Extension Customs Clearance deadline	per extension	125,30		
7008	Attach Customs Seal	per action	6,30		
7010	Reminder on the expiry of the customs deadline	per event	62,60		
7011	Customs release	per event	12,55		
7016	Transport to VET Inspection	per hour or part thereof	62,70		
7017	AVI-Handling (lump sum)	per event	47,50		
7021	CSD/eCSD	per entry	30,00		

## 8. MATERIAL

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
8001	ULD Tags	per piece	2,85		
8002	Stud (single)	per piece	3,45		
8003	Stud (double)	per piece	7,65		
8004	Tie-down rope	per meter	1,70		
8005	Corner rope	per piece (5m)	6,30		
8006	Lashing strap (6m)	per piece	23,95		
8015	Wooden boards (1m) (2,5 x 14 x 100 cm)	per meter	5,70		
8016	Wooden beams (3m) (10 x 10 x 300 cm) & squAIR-timber (3m)	per piece	23,95		
8020	Corner protectors	per piece	3,25		
8021	Tape	per meter	0,37		
8022	Tape	per roll	9,71		
8023	Security tape SPX	per meter	0,74		
8024	Security tape SPX	per roll	19,40		
8025	Plastic foil for Lower / Main Deck pallets ULD	per ULD	10,30		
8028	Stretch foil	per meter	0,950		
8029	Stretch foil	per roll	25,10		
8030	Dry Ice		on request		
8031	Replacement of Dry Ice (Shipments with up to 5 pieces) (Pre-advice at least 1 working day)	per event plus per kg of Dry Ice	125,30 6,30		
8033	Thermal foil	per meter	21,65		
8038	Heavy duty panel small	per piece	33,00		
8039	Heavy duty panel large	per piece	49,00		
8040	Euro pallet	per piece	33,00		
8041	One-way pallet	per piece	17,10		
8042	Batteries for cool container	per set (16 pieces)	46,10		
8043	Screws / Nails	per piece	0,74		
8045	Label	per label	5,70		
8046	Plastic Strap	per meter	0,74		

## 9. OTHERS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
9002	Photocopy from archive (document younger than 3 months)	per document	11,95		
9003	Photocopy from archive (document older than 3 months)	per document	17,10		
9037	CCTV Evaluation	per 30 min	74,10		

On request: requested services provided by third party, rates include 15% admin cost surcharge  
 Airport taxes and special storage fees are paid to third parties, the respective costs are passed on at cost  
 (Radioactive transport, animal transport, valuables transport, DGR transport, special transport)

# PAYMENT TERMS

Payment is due twenty-one (21) days after the invoice date or by contractual agreement. With written direct debit order consent, the full amount will be collected. Unless otherwise agreed, the invoice date is equal to the service date.

# CONTACT

<b>GENERAL INFORMATION</b>	<u>Postal address + Delivery / Pick-up:</u> <b>Swissport Cargo Services Deutschland GmbH</b> Halifax Avenue B 402 77836 Rheinmünster Germany	<b>SITA: STRCS8X</b> <b>RA No: DE/RA/00113-15</b> <b>EORI No: DE3287653</b> <b>NCTS: DE005881</b>
<b>OPS CONTACTS</b>	<u>Cargo Operations:</u> Jörg Conrad Tel.: +49 171 5459918 Mail: joerg.conrad@swissport.com	<u>Import:</u> Mail: strcs.fkb@swissport.com
<b>ADMIN CONTACTS</b>	<u>Operations Manager:</u> Michael Auch Tel.: +49 711 907097-11 Fax.: +49 711 90 70 97 21 Mail: michael.auch@swissport.com	<u>Administration &amp; HR:</u> Nina Mozer Tel.: +49 711 90 70 97 22 Fax.: +49 711 90 70 97 21 Mail: nina.mozer@swissport.com  <u>Accounting:</u> Tel.: +49 711 90 70 97 24 Fax.: +49 711 90 70 97 21 Mail: strcs.accounting@swissport.com

# OPENING HOURS

<b>OPENING HOURS</b>	<u>Import/Export Office:</u> Mon - Fri: 14h00 – 23h00 Sat & Sun: closed Public Holidays: closed Special Days: closed	<u>Warehouse:</u> Mon - Fri: 14h00 – 23h00 Sat & Sun: closed Public Holidays: closed Special Days: closed
	<b>Public Holidays:</b> 01.01.2024, 06.01.2024, 29.03.2024, 31.03.2024, 01.04.2024, 01.05.2024, 09.05.2024, 19.05.2024, 20.05.2024, 30.05.2024, 03.10.2024, 01.11.2024, 25.12.2024, 26.12.2024	
	<b>Special Days:</b> 24.12.2024, 31.12.2024	